

JOB DESCRIPTION

COMMUNITY BOARD MEMBER



Summary of Responsibilities:

Meetings & Events

Attend and contribute to Board meetings per year and participate in a small number of relevant best practice events and sub-groups as appropriate.

Conferences

Attend DSAB's conferences and development days throughout the year.

Engagement

Actively support stronger public engagement in local adult safeguarding issues and contribute to an improved understanding of DSAB 's work in the wider community.

Challenge

Provide a constructive challenge of DSAB's strategic plan, delivery plans and procedures.

Link

Help make links between DSAB and community groups.

Main Purpose

The role of a community board member is to bring a unique view to the work of Doncaster Safeguarding Adults Board (DSAB). As a member of the public, the person plays a valuable role for the Board, providing oversight and analysis of decisions and policies made by DSAB.

Member Specification

- Live in Doncaster City
- Interest in Safeguarding adults at risk of abuse or neglect
- Declare any previous involvement with any agencies or elected members in Doncaster (including family)
- Able to communicate well in meetings and have confidence to ask questions and challenge people in a constructive way
- Committed to improving outcomes for adults at risk
- Committed to upholding the values and vision of the Board
- Committed to equality and diversity within their own life experience and in promoting good outcomes for adults in Doncaster
- Understand how to maintain confidentiality with sensitive and confidential information
- Able to commit to meetings and preparation time for this - approximately 4 per year.

Education & Qualifications

- Non required - must be able to read and understand complex information
- Over 18 and live in Doncaster City
- Not employed or been employed in the last 2 years by a partner agency of DSAB



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**Deadline for Expressions of Interest:
16th February 2024**



Recruitment Timeline :

Expression of Interest

Arrange an informal chat with a member of the team, and if you want to, submit an expression of interest for the role

Shortlisting

All candidates will be considered and then shortlisted ready for an informal interview

Informal Interview

We will ask a few questions about why you would like the role and how you feel you best fit

Offer of Role

An offer will be made. This will be subject to relevant checks such as DBS and references

Induction & Support

An induction will then take place offering training and full support.

Recruitment & Selection

- The member will be appointed following an interview process and subject to statutory checks and references including an enhanced DBS check (Disclosure and Barring Service). One personal and one professional reference will also be requested.
- Required to share any previous personal involvement in the adult safeguarding process, although it should be noted that this would not necessarily constitute a barrier to appointment
- Successful applicants will be asked to sign a confidentiality agreement before taking up the role

Appointment & Notice Period

Directorate: Children, Young People & Families

Division: Safeguarding Business Unit

Reports to: Independent Chair & Business Unit Manager

The appointment is for a one or two year period with an annual review, by the Board Manager. The appointment can be terminated at any time with an expectation of one month's notice period as requested by the DSAB Chair or Community Board Member.